BASIC PRINCIPLES IN INTERVIEWING

 - Explain aims/process/approach. This is very important and the place of the interview in the HitP project needs to be clearly explained.

 - Open-ended starters ....from general to specific.

 - Be clear.

 - Listen carefully

 - to words & feelings.

 - to non-verbals.

 - to yourself.

- Be interested & affirming (with your eyes and body).

- Avoid leading questions

 - Open questions (cf closed) – or rather, a mixture, as appropriate

 - Recognise and respect cultural codes of language and communication

 - Non-judgmental.

 - Invite expansion (beyond generalisation or face value).

 - Invite concrete / detailed remembering

 - Take care with challenging questions (but don't necessarily play 'safe').

 - Be flexible....& explain new directions.

 - Be interactive (? As appropriate!)

 -not just "data gathering".

 - Keep an eye on names/dates/places.... but not obsessively, if not key signposts for narrator (note proper nouns on pad to check later).

 - Be frank & honest.

 - Be competent with your equipment !